

REQUEST FOR AUDIO RECORDING OF SECTION 341(a) MEETING OF CREDITORS

Written transcripts are not available for a Section 341(a) Meetings of Creditors ("§ 341 meeting"). To obtain an audio recording of a § 341 meeting, there is a \$25 fee per request. Rush processing is available for an additional \$15 per request. Upon payment of the fee, you will receive a taped recording of the meeting if it was held prior to April 1, 2005, or a digitally recorded MP3 file on CD if the meeting was held on or after April 1, 2005. To place an order, complete this form and mail a check payable to GT Recording (do not send cash) to this address:

Make check payable to: **GT RECORDING SERVICES**

Mail check and this form to: **United States Trustee
Attn: Audio Recording Request
700 Stewart Street, Suite 5103
Seattle, WA 98101-1271**

Person requesting audio recording:

Name

Mailing address

City/State/Zip

Daytime telephone

Identify the meeting:

Bankruptcy chapter (check one) ☐ 7 ☐ 11 ☐ 12 ☐ 13

Trustee's name (if applicable)

Debtor's name

Debtor's case number

Meeting location

Meeting date & time

PAYMENT CALCULATION

Normal processing takes up to 15 business days to the time of delivery. Rush processing is available for an additional \$15 fee per request. The delivery time for rush processing is up to 10 business days if the original § 341 meeting is stored on tape (meetings held prior to April 1, 2005) and up to 5-7 business days if the original § 341 meeting is stored as an MP3 file on CD (meetings held on or after April 1, 2005).

No. of recordings requested

\$25.00 per request \$

OPTIONAL rush processing

Add \$15.00 per request

TOTAL PAYMENT (payable to GT RECORDING SERVICES)

\$

STOP HERE!

UST OFFICE USE ONLY:

Request & payment
mailed to GT:

MP3 file emailed
to GT:

Return receipt from GT -
request filled: